

# **FACSIMILE MESSAGE** **CIRCULAR**

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**TO** : All TechnoPark Companies  
**ATTN** : General Manager  
**DATE** : Monday, 9<sup>th</sup> November 2009  
**FROM** : Fatma Salem, EVP & Commercial Director,  
Operations Department - UAE  
**SUBJECT** : Medical Cover  
**REFERENCE** : OPT/MED/NOV-09

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Dear Valued Customer,

Following our previous communication sent on Wednesday, 21<sup>st</sup> October 2009 regarding Medical Insurance.

Please be informed that "Medical Cover" is mandatory and required to be submitted in either of two types; "Medical Insurance" or "Private Medical Agreements".

For "Medical Insurance" it must cover all TechnoPark sponsored employees. Companies with total number of employees less than 20, "Individual Medical Insurance" must be provided and companies with total number of employees above 20, "Group Medical Insurance" must be provided.

For companies that wish to provide "Private Medical Agreement", please note that such agreement must cover "Out-Patient" & "In-Patient" medical treatment.

Please note that the above needs to be submitted on or before December 1<sup>st</sup> 2009.

For any further clarification please contact our Administration Section on 04-8814888.

**TechnoPark**  
**TP- Customer Service Department**  
Telephone: - (+9714-8814888) Fax: +9714-8811444  
Website: [www.tp.ae](http://www.tp.ae)

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